

Minutes (APPROVED)  
CCL Retreat and Board Meeting  
Thursday, July 16, 2020 | 9:00 am – 12:00 noon  
Virtual Meeting

**ATTENDANCE - Board Members:**

Leslie Tirapelle, Will Breitbach, Romelia Salinas, John Taylor, Evelyn Lord, Doug Achterman, Catherine Cox, Eric Hanson, Tina Inzerilla

**ATTENDANCE – Ex-Officio, Non-Voting Members:**

Gregg Atkins, Brian Greene, Dan Crump, James Wiser, Amy Beadle

**Leslie called the meeting to order at 9:03 am.**

1) Library Services Platform (LSP) Update and Discussion

**Gregg reported that CCL has sufficient funds to provide limited support for the LSP project operations until project management funds come through in early fall. Gregg reported on an email he sent to the CCC library community and a document he developed for the Chancellor's Office to assist in their efforts to lobby the governor's office to fully fund the LSP project.**

**Gregg has also been in talks with the Community College League of California (CCLC) on a proposal for CCLC to manage the LSP project. Costs would be paid by participating colleges based on an FTES model, and will include a subscription to OCLC for each college, and would be less than previous estimates sent to colleges. This plan assumes that the State will pay for the ExLibris contract.**

**There will be a gap in LSP project management between July 1, 2020, when funding ends, and the time when a new LSP project support system is in place. Previously, the CCC Technology Center had promised to provide support during this gap period. Unfortunately, they notified us just prior to July 1 that they would not provide this support after all.**

**The LSP Governance Committee and workgroups will continue to meet. There are many changes coming to work group membership, including committee leads. The LSP Governance Committee is establishing a new work group to address Resource Sharing. The Committee also established a Network Zone Task Force that will monitor and assist with network zone maintenance. The Task Force includes: Jeff Sabol, Mary Wahl, Ward Smith, John Taylor, and Jeff Karlsen. Jeff Karlsen is also the new co-chair of the LSP Governance Committee. Doug Achterman is stepping down as co-chair but will remain as Past Co-Chair. The LSP Governance Committee voted to disband the Systems and Professional Development work groups, and to create a revamped Electronic Resource Management workgroup, allowing acquisitions issues to be spread out among the various workgroups. The Instruction work group will be revitalized.**

**The ExLibris contract expires December 31, 2020. Negotiation of the new contract will be a priority in fall 2020.**

- 2) Review/Revise CCL Board's Strategic Goals

**The Board reviewed the CCL Strategic Goals, last revised July 29, 2019.**

- a. Add commitment to anti-racism and seeking ways to better serve students of diverse backgrounds.

**The board will develop a new anti-racism Strategic Goal D. A task force (Leslie, Romelia and Eric) will develop draft language before we meet next week.**

- b. Other Suggestions/Additions/Deletions

**Consider removal of Strategy A4 due to last year's development of a privacy statement. (Strategy A4: *Identify and promote privacy and ethical collection and analysis of data to support student success.*)**

**Add "and application" to: Goal B: *Collaborate statewide in technology and information resource acquisition and application***

**Within Strategic Goal A, include professional development around the LSP.**

**Connect Strategic Goal B more explicitly to distance education.**

- 3) Committees Review Charge, Current Issues, etc.

**The committees separated into breakout rooms to discuss information presented on their respective CCL committee webpages.**

- 4) Committees Share Out Recommended Changes/Edits to Charge, Current Issues, etc. to Full Board

**The committees reported on the discussions from their breakout rooms. The committees will present proposed changes when the Board meets next week.**

- 5) Committees Begin Outlining 2020/21 Action Plans

**The committees separated into breakout rooms to discuss committee action plans for 2020/21.**

- 6) Initial Share

**The committees will finalize action plans over the course of the week and present their plans at next week's board meeting**

7) Approval of Board Positions

**Brian Greene will remain as Communications Manager for one more year.**

**The following are candidates for open regional representative seats:**

- 1. San Diego/Imperial Valley - Alison Steinberg, Online Services and Acting Instruction Librarian - Mesa College**
- 2. Southwest Bay - Elnora Kelly Tayag, Director of Learning Commons – College of San Mateo**
- 3. West Central - Carina Love, Chair, Library, Learning Resources - Cuesta College**
- 4. Northeast - Brian Lym, Director of Library Services - Napa Valley College**

**MOTION: Approve the four new Regional Representatives (Inzerilla / Hanson) APPROVED**

**MOTION: Add a Librarian Co-Chair from the LSP Governance Committee to serve as an ex-officio member of the CCL Board (Cox / Inzerilla) APPROVED**

8) Adjournment

**The meeting adjourned at 12:00 noon. The board will reconvene at 9:00 am on Thursday, 23, 2020 for a regular business meeting.**