

MINUTES – BOARD OF DIRECTORS MEETING / THURSDAY, JULY 14, 2011

San Diego, CA

PRESENT: Gregg Atkins, Johanna Bowen, Meghan Chen, Glorian Sipman, Lisa Foley, Marie MestasDan Crump, Andy Kivel, Matt Magnuson, James Matthews, Kenley Neufeld, Sarah Raley, Choonhee Rhim, Taylor Ruhl, Mark Stengel

ABSENT: Tim Karas, John Koetzner, Matt Magnusen

1.0 HOUSEKEEPING

- 1.1 The meeting was convened at 9:00am by President Kenley Neufeld.
- 1.2 The agenda was adopted without changes (M John Weispfenning, S Susan Walsh, vote was unanimous).
- 1.3 The minutes of March 17, 2011 were approved (M Susan Walsh, S Choonhee Rhim, vote was unanimous).

2.0 REVIEW OF PREVIOUS YEAR

- 2.1 Membership Report / Gregg Atkins
 - 101 colleges paid for memberships in 2010-11.
- 2.2 2010-2011 Budget Report / Gregg Atkins
 - Gregg Atkins reviewed the end-of-year financial report (attached).
- 2.3 Review of the Activities in 2010-2011 / Various

3.0 APPOINTMENTS / RE-APPOINTMENTS / ELECTIONS

- 3.1 Web Manager (includes Member Directory)
 - The Board acted to reappoint Johanna Bowen as Web Manager (M Susan Walsh, S John Koetzner, vote was unanimous).
- 3.2 Outlook Editor
 - The Board acted to reappoint Johanna Bowen as Web Manager (M Susan Walsh, S John Koetzner, vote was unanimous).
- 3.3 Board Members
 - The Board elected Andy Kivel, Mark Stengel, Matt Magnuson and Lisa Foley as Directors (replacing Kenley Neufeld, Susan Walsh, Luozhu Cen and filling a vacancy) (M John Koetzner, S Susan Walsh, vote was unanimous).
- 3.4 CCL-EAR Members

The Board appointed Pearl Ly and Stephanie Curry as CCL-EAR Committee members, and also appointed Jean Smith as vice-chair/chair-elect (M Jim Matthews, S Meghan Chen, the vote was unanimous).

4.0 REPORTS

4.1 Past President / Jim Matthews

Jim Matthews reviewed the primary issues and efforts addressed during his term as CCL President.

4.1.1 TTAC Report / Jim Matthews

Jim Matthews discussed the TTAC Annual Meeting, at which the body focused on strategic planning. TTAC gave support to

- Exploration of the opportunity to move to a centralized open-source library system (an educational goal)
- Centralized state purchase of core databases

4.2 President / Kenley Neufeld

Kenley Neufeld discussed the new arrangements for CCL digital communication using Google Apps. All Board members and all CCL members must create a Google account. This will replace the existing listserv hosted at Pasadena City College.

He also discussed plans to review that open-source library systems idea and the database purchase idea at the upcoming CIO Board meeting.

4.3 CCL-EAR / Glorian Sipman

Glorian Sipman presented the CCL-EAR report (attached).

4.4 CONSORTIUM / Sarah Raley

Sarah Raley presented an update on the work of the Library Consortium (attached).

4.6 PUBLICATIONS / Johanna Bowen

Johanna reviewed her plan to expand the *Outlook* to have a broader scope and content by including more news, articles, links and info beyond the narrow scope of CCC libraries. The Board agreed with her understanding that directory maintenance and assistance is part of her responsibility. She will work with the web designer to make the website tablet/mobile compatible.

4.7 ACADEMIC SENATE / Dan Crump

Dan discussed the Senate white paper on librarians.

4.8 CCCCCO LIBRARY AND LEARNING RESOURCES PROGRAMS ADVISORY COMMITTEE / Dan Crump

Dan reported on the first meeting of the newly-reconstituted committee, but noted that there has been no follow-up or follow-through by CCCCCO. Dan was appointed by the Senate, and was elected to serve as chair.

The Board discussed the arrangement with Terrence Willett to analyze the annual data survey, and expressed the desire that the arrangement be continued; the CCCCCO is preparing to send out the call for two years of data.

Dan reported that the CCCCCO is going to present a report on the State of the CCC Libraries at the September or November BOG meeting.

4.9 REGIONAL REPORTS

5.0 DISCUSSION ITEMS

5.1 CALENDAR OF BOARD MEETINGS FOR 2011-2012

The Board set the following meeting dates and places:

- October 27 / Ontario / 9:30am – 3:00pm
- January 19 / Sacramento / 9:30am – 3:00pm
- March 15 / Sacramento / 9:00am – 12noon
- March 15 & 16 / Sacramento / Deans & Directors Meeting

5.2 2011-2012 WORK PLAN

The Board made no changes to the work plan.

5.3 2011-2012 BUDGET DEVELOPMENT / Gregg Atkins

Gregg Atkins reviewed the 2010-11 general operating budget, and presented the same budget for consideration as a 2011-12 budget.

The Board voted to change income assumptions (M Susan Walsh, 2nd Jim Matthews, vote was unanimous).

The Board voted to change expenditures by increasing President's Travel to \$6,000.00 (M Susan Walsh, 2nd Jim Matthews, vote was unanimous).

Gregg Atkins reviewed the 2010-11 grant budget, and presented the same budget for consideration as a 2011-12 grant budget. The Board voted to adopt it as presented (M Susan Walsh, 2nd Jim Matthews, vote was unanimous).

5.4 TECHNOLOGY SURVEY / Char Booth

Char Booth reviewed the report and summarized final data conclusions with the Board. The Board agreed that a PDF version should be put on to the website.

The Board acted to approve the recommendations presented in the report (M Susan Walsh, 2nd Jim Matthews, vote was unanimous). The Board intends to move ahead to work with the CCCCCO to be able to administer the survey statewide; a target date might be Spring 2012. This will involve collaboration through the LLRPAC and the CCCCCO Research Committee.

The Board would like to see presentations made to the RP group, the Advisory Committee, perhaps the BOG. The Board recommends that Char make presentations at ALA.

The Board discussed the possibility of establishing a permanent CCL research committee, but no action was taken.

5.6 WEB-SCALE MANAGEMENT (WMS) / Kenley Neufeld

As one aspect of the conversation around open source library systems, Kenley Neufeld described the work of OCLC with web-scale management systems as yet another possibility. He recommended that the Board support his effort to pull together a presentation in October for Patrick Perry and a few others to introduce them to the idea. The Board agreed to support the presentation.

5.7 COORDINATION/COLLABORATION WITH OTHER CCC LIBRARY GROUPS / Kenley Neufeld

No discussion occurred.

5.8 INTERPRETATION OF LAWS/STANDARDS/REGULATIONS

The suggestion was made that there should be a section on the site where all of the basic “legal” documents were presented. Jim Matthews and Dan Crump volunteered to work on this project with the idea of making it an “FAQ” tool.

5.9 RFP FOR STATEWIDE DATABASE PURCHASE

Tim Calhoun from the Tech Center at Butte describe the process which will be used to create the RFP, to review the responses, and to make a final decision.

Board agreed that the CCL representatives should be: Sarah Raley, John Koetzner, Glorian Sipman, Jim Matthews, and Gregg Atkins.

Board directed Kenley to request that Patrick Perry send out a letter explaining the project, its purpose, etc. to CIOs, CEOs, and IT directors.

6.0 ANNOUNCEMENTS, CLOSURE, ETC.

The meeting adjourned at 3:10pm.

Gregg Atkins, Executive Director

