

COUNCIL OF CHIEF LIBRARIANS



CALIFORNIA COMMUNITY COLLEGES

MINUTES

BOARD MEETING / February 3, 2011

HILTON OAKLAND AIRPORT HOTEL – OAKLAND, CA

PRESENT: Gregg Atkins, Luozhu Cen, Dan Crump, Tim Karas, John Koetzner, Jim Matthews, Kenley Neufeld, Sarah Raley, Choonhee Rhim, Taylor Ruhl, Susan Walsh, John Weispfenning

ABSENT: Johanna Bowen, Marie Mestas, Glorian Sipman

Welcome and Introductions

- A. President Matthews called the meeting to order at 9:35am. The schedule for lunch break and adjournment was reviewed. Attendees made self-introductions.
- B. The agenda was adopted one addition (Discussion 4. Spring Workshops) upon motion by S. Walsh and a second by J. Weispfenning.
- C. The approval of the 10/8/2010 minutes was postponed until the next meeting.
- D. The review of Board meeting calendar served to remind Board members of the next Board meeting on Thursday, 3/17 at 9:00am.

Regular Reports

- A. CCL-EAR – Glorian Sipman
(See attached report)
- B. CC Library Consortium -- Sarah Raley, Consortium Director
(See attached report)

Discussion Items

- 1. Technology Engagement Survey – Char Booth
Char Booth (researcher hired to develop and conduct pilot survey test of survey) and the survey team reported on work done to date. Three meetings have been held to develop ver. 1.0 of the survey; it has also been reviewed by the institutional researcher at Mission College. It will be tested at 4 different schools during Feb. 7 – March 7 timeframe, and each institution will use a different approach so as to test efficacy of various approaches. The survey and preliminary results will be presented at the Deans & Directors meeting.

Regular Reports, cont'd

C. Budget and Membership – Gregg Atkins

Executive Director noted that there were 92 paid members as of today. He expects to have at least 105 paid members.

The current budget reports were reviewed (see attached).

D. President's Report – James Matthews

President Matthews reported on the budget shortfall involving TTIP funding (\$1 million), and various TTAC discussions and proposals to address it. More discussion will be had at the Deans & Directors meeting.

E. TTAC – James Matthews

(Covered in President's Report)

F. Regional Representatives

G. *Outlook* and Website – Johanna Bowen

No Report.

H. CCCCCO Library Advisory Committee – Dan Crump

Dan Crump reported that the Committee has been reconstituted with fewer members. A report is due to the BOG on the status of CC libraries, and the Committee will help develop it. CCL discussed issues and concerns it had about how the Committee will address that task, and offered suggestions. Dan has been re-appointed to the Committee as a special asset member.

I. State Academic Senate Report – Dan Crump

No report.

J. ETAC – Tim Karas

No report.

Discussion Items, cont'd.

2. Deans & Directors Meeting Agenda Planning

The Board reviewed the tentative schedule for the Deans & Directors meeting on 3/17 & 3/18. Changes and revisions were made – see attached final version.

3. Elections Planning

The Board discussed election cycles, terms of office and other details relating to the election of Board members and officers. Due to the Dec. 2010 incorporation date of CCL, no current Board members or officers are required to step down. However, the following vacancies are expected to need to be filled: Susan Walsh, John Weispfenning, Luo Zhu Cen, Choonhee Rhim, John Koetzner, Kenley Neufeld, James Matthews.

These individuals will seek to find individuals in the affected regions who are willing to stand for election by the Board.

4. Spring Workshops

Executive Director Gregg Atkins recommended that CCL attempt to have two (North & South) Technology Workshops. Topics suggested were: mobile tech, content on a mobile, Kindles with content, how to circulate devices. A review of the current state of electronic content was desired.

The first week of May seemed to be the most desirable time. Gregg Atkins will see what can be pulled together.

The meeting was adjourned at 2:20pm.