

COUNCIL OF CHIEF LIBRARIANS
CALIFORNIA COMMUNITY COLLEGES



MINUTES -- CCL Board Meeting, January 25, 2008 / Oakland, CA

PRESENT: Gregg Atkins, Luozhu Cen, Mimi Collins, Dan Crump, Jon Fernald, Mary Hart, Tim Karas, John Koetzner, Mary Ann Laun, Jim Matthews, Sarah Raley, Susan Walsh, Carol Welsh

ABSENT: Johanna Bowen, Cherry Li-Bugg

GUEST: Kimi Shigetani, CC League

I. WELCOME AND PROCEDURAL ISSUES

A. Adoption of the agenda – the agenda was adopted as presented, with Discussion item “A” moved up for immediate presentation by our guest.

II. DISCUSSION ITEMS

A. League/CCL working committee

Kimi Shigetani of CCLC presented a proposal (attached) concerning the Consortium activity. The League is conducting an overall review of all programs; with regard to this program, the League wants CCL to form committee to accomplish that. She noted that there is great opportunity to expand (Arizona, Oregon, others). But she also noted that the “homegrown” Access database is now becoming cumbersome and making work more labor intensive; the advantages of special deals make it harder to handle. The League also wants to explore the possibility of changing from a two-cycle system to an annual renewal/purchase. Need to explore areas – see specifics of proposals. League makes the commitment to handle exploration costs and costs of new database. Size of committee: 3-4. The Board suggested the following names:

- CCL-EAR rep (Tim)
- Evia Moore
- Gregg Atkins
- Mary Hart
- Johanna Bowen

The Board voted to support the League’s proposal, and directed President Jim Matthews to form a committee with individuals suggested above if possible. The committee is to report back at the July Retreat.

I. WELCOME AND PROCEDURAL ISSUES, cont'd

B. Approval of the minutes of September 21, 2007

The Board approved the minutes of September 21, 2007 with spelling corrections.

C. Review of the Calendar of Board Meetings

Next meeting: April 24, 2008 / Sacramento / Board Meeting (10am)

April 25, 2008 / Sacramento / Annual Deans & Directors Meeting

Retreat: San Diego / July 14 & 15

II. DISCUSSION ITEMS

B. Deans & Directors Meeting planning

Dan Crump reported that at its next meeting (1/31/08), the CCCCCO Library Programs Advisory Committee will plan the agenda for the meeting. Tentatively:

Roundtable discussion, Patrick, LeBaron, Gaskins, Scott Lay, ask for questions ahead from deans, Dianne Woodruff keynote, budget sources review, advance questions about how your institution will handle budget cuts/changes

Gregg Atkins noted that arrangements at the Hyatt are basically the same as last year.

C. Purchasing products for statewide use (databases)

The following ideas, concerns and strategies were raised in this discussion:

- buy something we already get, so as to save \$
- serve students
- has professional value (for librarians)
- purchase additional discount on existing tool
- trial run/experiment for all colleges
- TTAC & Advisory: statewide buy of QuestionPoint (OCLC)

The Board conversation indicated that it is inclined to a student-oriented tool that is already being used to obtain more cheaply OR trial to demonstrate. The Board wants to have League participation if possible. Further conversation led to consideration of some kind Survey tool (Zoomerang, etc.). The question of the TTAC/Advisory Comm idea (QuestionPoint) will be discussed at the Deans Mtg.

D. Golden West College Proposal

Carol Welsh presented Golden West College's proposal to hold a regional workshop for L.A. and Southcoast libraries on new technologies, Smartclassrooms, etc. Golden West requested \$895.00 to fund the workshop (lunch for 70 attendees + handouts).

The Board approved the expenditure of up to \$900.00 to support the workshop as presented by Golden West College.

E. CCL Spring Elections

Gregg Atkins reviewed the eligibility of current representatives and officers. Those who were termed out or who were choosing not to run again agreed to find candidates in their regions. He advised that 4/11 was the deadline to notify him in time for the ballots.

F. ALA event in Anaheim

The Board agreed to expend \$500 to provide wine or drinks for the attendees of the ACRL - CJCLS Dinner on Friday, June 27 in Anaheim. Invitations will be put in the *Outlook* to raise awareness and encourage participation.

G. State Budget and CC Libraries

Not yet clear about what and how – don't want to get crossways with rest of cc community – want to keep our community involved – will continue to monitor. This will be a central topic at the Deans & Directors Meeting.

H. Spring Workshop

After full discussion about the various difficulties the SLO and DE planning committees were having nailing down speakers and program, it was agreed to refocus the workshop solely on Student Learner Outcomes (SLOs). Cherry Li-Bugg and Lorrita Ford will continue to lead planning group.

III. Regular Reports

A. President's Report (Jim Matthews)

(See attached)

B. ETAC (Carol Welsh)

(See attached)

C. Consortium Report (Sarah Raley)

Sarah Raley reported that the Fall cycle had produced \$1,000,000 more in sales than the previous Fall. There are 4 new vendors participating. She is telling vendors: hold prices down, but expecting 3-4% increases. Some changes in the nature of products: more book vendors going to ebook, but no change in distribution pattern yet.

D. CCL-EAR (Tim Karas)

(See attached)

E. CCCCO Library Advisory Group (Dan Crump)

Dan Crump reported that the Committee would be meeting next week (1/31/08). With regard to the Annual Data Survey, MIS advises that the existing survey program cannot be easily altered to implement the revisions and changes. We need to switch to a new software package.

The Board agreed to use SurveyMonkey, and buy a subscription on behalf of all CCC libraries for the survey.

Mindy Sherman will do this conversion. Dan will coordinate with CCCCO MIS office (Patrick). It should be possible to be finished in a month (both years). If not accomplished by March 1, need to consider using old one for one more go-around.

F. Regional Issues

G. Outlook & Website (Johanna Bowen)

(No report)

H. TTAC (Johanna Bowen)

(No report)

I. Budget and Membership (Gregg Atkins)

Gregg Atkins reported that there are 93 paid members, and reviewed the list of unpaid members. He predicted the number of this year would be at least 100 paid.

He also presented the income & expenditure statements through December 2007 (attached).

The meeting adjourned at 3:14pm

Next meeting is April 24, 2008 in Sacramento, CA.