COUNCIL OF CHIEF LIBRARIANS

CALIFORNIA COMMUNITY COLLEGES

BOARD MEETING / September 24, 2009
LANEY COLLEGE, OAKLAND, CA

PRESENT: Gregg Atkins, Johanna Bowen, Judy Cater, Luozhu Cen, Tim Karas, John Koetzner, Cherry Li-Bugg, Jim Matthews, Marie Mestas, Kenley Neufeld, Sarah Raley, Choonhee Rhim, Susan Walsh, John Weispfenning

ABSENT: Dan Crump, Glorian Sipman

I. Welcome and Procedural Issues

A. The agenda was approved with the addition of
      II.F. Online survey results
B. The minutes of the meeting of July 22, 2009 were approved with the following
      correction: Marie Mestas to be shown as present at the meeting.
C. The calendar of meetings was reviewed:
      Nov. 19 – meeting to be in person at Burbank (Marriott Airport).
      Jan. 28 – south or by phone
      Mar. 25 – north
      Mar. 26 – Deans and Directors (Sacramento)

II. Discussion Items

A. Incorporation of CCL
      As directed by the Board at its 7/22/09 meeting (at which the Board voted to
      incorporate CCL as a California nonprofit public benefit corporation), Gregg
      Atkins presented draft copies of the two documents needed to allow CCL to
      become a California nonprofit public benefit corporation: *Articles of Incorporation*
      and *By-Laws*. Jim Matthews, Dan Crump and Gregg Atkins had previously
      researched the issue and drafted the necessary documents. Each was reviewed
      carefully and thoroughly by the Board, and questions and suggestions to be
      discussed with legal counsel were compiled. Gregg Atkins will meet with an
      attorney to discuss revisions based on preferences expressed by the Board, and
      to have questions answered concerning various provisions. Revised draft
      documents will be presented at the Nov. 19, 2009 meeting of the Board for final
      review.
B. Resolution concerning the minimum resources list and to endorse the concept of
      sufficient information resources per Accreditation Standard 2C
      Johanna Bowen presented a draft resolution to be presented to the Board of
      Governors of the CCC which she had previously circulated on the Board listserv.
      The Board discussed additions, changes, etc. The Board also discussed

alternative versions which could be slightly changed (asking other groups to support action by the CCCCO) and distributed to other groups.

> The Board approved the resolution in concept and directed Jim Matthews and Gregg Atkins to develop a final version which will be presented by President Matthews to the Board of Governors at its meeting in San Francisco on 11/2/2009.

(The final version of the resolution, as presented to the BOG, is attached.)

C. Discussion of a report on TTIP in preparation of the workshops and a written report in the *Outlook* to the field
   The Board discussed the key points to present to the field:
   a. Reorganize CCL into a public benefit nonprofit so as to enable it to qualify for grants, special funding, etc. (e.g., leadership grant from CCCCO)
   b. Save/preserve the Consortium and the opportunity for discounted pricing on a wide range of databases
   c. Lead an effort to place issue in front of state-level CCC leaders; get support from and work with those leaders and groups to find/replace TTIP funding in some amount and fashion
   d. Lead an effort to raise issue locally at each college (encourage discussion and action by local Senates)
   e. Conduct a survey to ascertain how loss of TTIP will affect purchasing pattern by colleges, and to determine local impact on other parts of budget
   e. Work to develop a statewide group purchase option for 3-5 major databases
D. Strategies on future funding of databases
   Topic covered in B. (resolution) and C.e. (statewide purchase option) above.
   Vendor proposals (if obtained) to be reviewed at November meeting.
E. Directory report
   The work is considered to be completed. Johanna will work with Kenley and vendor to address any bugs/fixes/changes/additions revealed through experience with the product.
F. Survey
   The Board discussed whether a survey needed to be conducted to try and identify the impact of the TTIP funding cut. The group also decided to try and identify if colleges were "saving" database subscriptions by reducing other components of the libraries' budgets.

> The Board voted to conduct a TTIP impact survey.

Kenley Neufeld volunteered to create a SurveyMonkey tool, and to test it on the Board before sending it out to the field.

III. Regular Reports

A. CCL-EAR (S. Raley for G. Sipman)
   Next meeting is Oct. 1 & 2 at Mission College in San Jose. They committee would like to take a look at citation resources (Noodle Tools). Is that okay with the Board? Also, the League may not support a vendor day to be held in the South in February. Would the Board be willing to support it (lunch for the attendees)? It would be held at one of the colleges.

   The Board voted to support review of the citation resources tools, and to support the cost of lunch at the vendor fair if the League did not do so.

B. Library Consortium (S. Raley)
   Britannica orders were placed. Last year 61 colleges subscribed; this year 51 subscribed. The League is willing to support the half payment for *CountryWatch*. Is the Board willing to support the other half? The vendors would like to know if they would be allowed to present to the group if there is money for a statewide buy? Should we offer the colleges the opportunity to pre-buy their spring databases this fall (to place orders early if they have the money)?

   The Board noted that the adopted budget included the cost for *CountryWatch*, so that purchase could go forward. The Board felt that it was too soon to decide about vendor presentations. The Board agreed that pre-buy orders should be accommodated if possible.

C. Budget and Membership (G. Atkins)
   Gregg Atkins presented the financial reports for year-to-date (attached). He noted that membership invoice should have just arrived at all colleges.

D. President's Report (J. Matthews)
   The group discussed the presentation at the 11/2 meeting of the Board of Governors. All other topics were covered in the course of the regular agenda.

E. Regional Issues—Reports from the Reps

F. Outlook (J. Bowen)

G. CCCCO Advisory Committee (D. Crump)

H. State Academic Senate Report (D. Crump)

I. ETAC (C. Li-Bugg)