COUNCIL OF CHIEF LIBRARIANS 📖💻ⓘ
CALIFORNIA COMMUNITY COLLEGES

EXECUTIVE BOARD MEETING – FRIDAY, MAY 4, 2007
9:30 AM – 3:00 PM
OAKLAND HILTON AIRPORT HOTEL, OAKLAND, CA

MINUTES

PRESENT: Johanna Bowen, Luozhu Cen, Mimi Collins, Tim Karas, Jon Fernald, Lorrita Ford, Mary Hart, John Koetzner, Cherry Li-Bugg, Jim Matthews, Sarah Raley, Carol Welsh, Gregg Atkins

ABSENT: Dan Crump, Paula Demanett, Mary Ann Laun
GUEST: Larry Steuben

1. WELCOME & PROCEDURAL MATTERS
   A. Adoption of the Agenda – adopted with the addition of *Regular Reports, B. CCL-EAR Update, 1. Gift & Resolutions for Termed-Out Members*
   B. Approval of Minutes of meeting of January 26, 2006 – approved
   C. Review of the Calendar of Board Meetings
   The Board reviewed plans for the Annual Retreat on July 9-10 in San Diego. It will start 7/9 at 10:30am and end 7/10 at 3:00pm.

3. REGULAR REPORTS
   A. President's Report
   Jim Matthews reported that the incoming State Academic Senate President Mark Lieu is suggesting that he won't appoint any librarians to the Senate's librarians/counselors issues committee because he plans to task the committee with a major "counselors issue."

   The Board gave direction to the President to convey CCL's objection and to immediately contact the incoming Senate President about the concern.

   G. Budget and Membership Update
   Gregg Atkins distributed the most recent financial report and reviewed it with the Board. He also distributed a region-by-region membership update and discussed unpaid memberships. Based on responses he got from unpaid colleges, he estimates that CCL may finish with 105 paid members.

   B. CCL-EAR Update
   Tim Karas reported
   * The vendor fair held on February 23, 2007 in Walnut Creek was a tremendous success. Over 35 librarians from 26 different colleges attended the vendor fair. The vendor fair included presentations from Xref, Alexander Street Press, Gale's Literature products, and a vendor panel discussion (Gale, EBSCO and Proquest) regarding health databases.
   * The work of CCL-EAR happens through dedicated, extraordinary professional contributions by those faculty librarians who volunteer to serve on the Committee. To read committee reviews and find out more about the CCL-EAR Committee go to http://www.cclibraries.org/index.html.

> *Below is a list of the reviews the committee has recently completed.*
>> SIRS, World Book Encyclopedia, Content Comparison Review of Literature Products (Gale's LRC; Proquest's LION; EBSCO's Literary Reference Center), RCL Web
>
> *Below is a list of the reviews the committee is writing this spring.*
>> Content Comparison Review of Health Databases (Gale, EBSCO, Proquest, OVID), Psychiatry Online

- Request approval of three individuals to for appointment to the CCL-EAR committee:
  - Ron Karlin from College of the Canyons to represent the West Central Region
  - Lorilie Roundtree from Sacrament City to represent the Northwest Region
  - Tony McGee from Southwestern to the chair-elect/vice chair position

> The Board approved the appointment of all three individuals to the CCL-EAR Committee.

> The Board approved the expenditure of $50 for an Amazon gift certificate for each departing CCL-EAR member and the presentation of the traditional thank-you resolution (which is also to be printed in the *Outlook*).

C. TTAC Update

Jim Matthews reported:

BCP 2007/08 and May Revise: TTAC priority for Redundant Circuits has been partially funded in the May Revise. There is half the needed ongoing funding allocated $1.9M plus $1.9M in district match. Both DOF and the LAO offices support the redundant circuit project. There is also funding for off campus centers. The discussion centered on how to allocate the funding and which priority should come first, redundant circuits or funded circuits for centers. In the end, I believe that the system office will work with the districts and flexibly work to fund both projects in a way the fits the districts needs.

CETC Ambassador Program: The ambassador program recruits college and/or district personnel to be their "voice" on the CETC projects. This year they got 85 volunteers and had an ambassador for all 72 districts. However, only 68 have sent in their annual reports. Their website, www.cccetc.org lists the person who is the ambassador.

CCCTRAN update: 50% of CCs now exchange transcripts with each other. There is no student access. The project has had a lot of problems with the vendor Zap. A new CEO and other high management have been hired and progress has restarted.

TTAC membership: We discussed whether it would be effective in the political arena to add members from FACCC and the League. It was decided that they would not be appropriate members although when the committee discusses marketing efforts, both organizations should be targeted.

Election: Bill Scroggins was elected Chair and Wheeler North was elected Vice Chair.

Next meetings: It was discussed that the meeting could be held on the 4th Wednesdays of September, November, February and May with the retreat held in April. Bill will make the call.

SAC Committee Digital marketplace: The system office hopes to put together a presentation on the Marketplace project of CSU in September. Hopefully, other committees, ETAC, etc will be asked to watch the presentation.

D. Academic Senate/CCCCO Advisory Committee

Dan Crump was unable to attend. Jim Matthews reported on an AS issue (see 3.A.).

E. Outlook

No report.

F. Web site

Johanna Bowen reported that the visual redesign will be completed this summer.

H. Consortium

Sarah Raley distributed the Fall 2006 Participation Report (ATTACHED) and reviewed it with the Board. The Fall subscription amount went up substantially. Sarah plans to put the report on the website. The report will be changed to an annual (instead of semi-annual).

Ray Giles has retired from the League and begun a job with a vendor. He will be replaced by a new hire at the Director level. Pima Community College (Arizona) has sent in subscription orders totaling over $100,000; the Maricopa Community Colleges are watching to see if it works well for Pima, and then may also buy through the consortium. Two or three other AZ colleges will also be joining. A private cc college in Hawaii is making inquiries.

I. ETAC

Carol Welsh was appointed as CCL representative to ETAC.

2. DISCUSSION ITEMS

A. Deans and Directors Meeting Analysis

The group felt that the meeting was well received and well-attended. There was discussion about doing the next one fall or spring, and whether to keep it in Sacramento or move it around. The agenda will be a retreat discussion item.

The Board decided to hold the next Deans & Directors Meeting in Spring 2008 in Sacramento, and in a hotel.

B. Spring Workshop Report

Gregg Atkins reported on the excellent workshop, which was very well-attended. The Board discussed requests to repeat the workshop in the North.

The Board decided to repeat the Tech Workshop in Walnut Creek on September 28 if the Infopeople presenter is available.

C. Retreat Planning Agenda

(See last page.)

D. Statewide Leadership Issues

Jim Matthews noted that, with the demise of LRACCC, CCL is the only remaining statewide library organization for the California community colleges. How we connect with and involve faculty librarians is an issue that CCL needs to discuss. Perhaps CCL should re-cast itself as a group for all librarians? This will be discussed further at the retreat.

E. Regional Reps Reports

(Various)

Larry Steuben announced that he had retired from Columbia College the previous Friday, having served 31 years!

AGENDA ITEMS FOR CCL BOARD MEETING OF JULY 9-10 (RETREAT)

1. Discuss and review CCL – CCLC consortium agreement.
   (GTA will provide copies of existing agreement.)

2. Deans and Directors Meeting of Spring 2008
   -- plan agenda, speakers, etc.; pick date; pick location

3. Discuss possibility of using Infopeople to provide a regular series of workshops, training events, etc.

4. Discuss web page / wiki choice for CCL site
   -- Board members to examine & use Mary Ann Laun's site; compare with existing CCL site
   -- http://cclresources.pbwiki.com
   (Cherry Li-Bugg will bring laptop and projector to San Diego meeting.)

5. Discuss statewide leadership opportunities and challenges for CCL
   -- reshape CCL to include all faculty librarians?
   -- what resources to provide to new library "chiefs"? Welcome packet?
         A mentor arrangement? Etc.

6. Consider development and use of a CCL instrument to annually assess ccc libraries
         -- annual "report card"
         -- annual report to ccc community, press, Governor, etc.

7. Discuss possibility of expanding CCL-EAR to include non-California reps
   -- who covers cost?
   -- same or different responsibilities?
   -- how chosen?

8. Develop and adopt annual budget

9. Review terms of Board members, President, etc. in preparation for Spring 2008 elections